

## **Bearer**

The U.S. Consulate General, Mumbai is seeking a Bearer for the residence of the Consul General.

The Bearer's responsibilities include, but are not limited to: general cleaning, dusting, vacuuming, mopping floors, cleaning windows, and washing dishes. The Bearer will also make beds, change linen, provide clothing to the Dhobi for cleaning and return the clean clothes to their proper location. The Bearer will serve meals and drinks to guests at the Consul General's residence and at other Consulate events. The Bearer will clean up after events and remove the garbage. The Bearer will also assist the Residence Manager/Cook with shopping and food preparation. The ability to work well with other residence staff and Consulate employees is required.

Candidates must have a minimum of three years of experience and have a good command of the English and Hindi languages.

Candidates meeting the above qualification and experience need to apply before April 12, 2012. Applicants must apply on U.S. Mission Application Employment Form (attached). Only completed forms will be accepted. You can send your applications to: The Management Officer, American Consulate General, C-49, "G" Block, Bandra-Kurla Complex, Bandra (East), Mumbai- 400 051. Tel: (022) 2672-4000 OR via e-mail to [MumbaiHRCareer@state.gov](mailto:MumbaiHRCareer@state.gov)

Please super scribe your envelope with "Application for the post of "Bearer". For additional information on the position, please visit our website <http://mumbai.usconsulate.gov>

**Only shortlisted applicants will be called for the interview.**